

FRIENDS OF WINDMILL GARDENS (CIO no. 1176991)
MINUTES OF ANNUAL GENERAL MEETING

Held at

BRIXTON WINDMILL CENTRE, 100 Blenheim Gardens, London SE2 5DA

At 7PM, 18th OCTOBER 2023

MINUTES

1 ATTENDANCE:

Members: Alan Piper, Ann Lee, Annick Alet, Catherine Hamilton, Chris Patton, Edgar Sutcliffe, Eric Harveson, Jayne Llewellyn, Jean Kerrigan, John Brewer, John Licence, Julian Francis, Mark Gordon, Michael Pettingale, Nick Weedon, Penny Steele, Richard Burgin, Sonam Sikka, Thomas Allen, Toussainte Reba, Viv Whittingham

2 WELCOME & APOLOGIES:

Toussainte Reba (Chair) thanked all for attending. She gave a special welcome to people new to FoWG and invited them to introduce themselves. Apologies were received from Emma Smith-Bodie, Marita Brown, Lizzie Taczalski, Tori Reeve, Anna-Marie Francklin, Deborah Crocken, Joan Bryan, and Sheila Triggs.

3 MINUTES OF 2022 AGM & ANY MATTERS ARISING:

As there were no questions or comments on the draft minutes of the 2022 AGM it was put to the meeting that they were a true record and it was agreed unanimously.

AGREED

4 2022-23 ACCOUNTS:

The 2022-2023 Accounts were not available for the membership and it was agreed they would be presented to the membership at a specially convened meeting.

The Treasurer, Sonam Sikka, provided updates on Gift Aid:

Gift Aid: This process has been initiated, to ensure that any Gift Aid can be declared. It is a fairly thorough process and the Treasurer is working with our Bookkeeper to make it work.

5 CIO ANNUAL REPORT AND BUSINESS PLAN:

The Chair, Toussainte Reba, talked through the 2023 Annual Report. The Report highlighted the fact that the organisation is celebrating its 20th anniversary, and launched the FoWG 2023-2026 Business Plan.

The report also included the news of a memorial bench in memory of former Trustee Jeff Thomas, with the report including a photo of his family with the newly installed bench. Tribute was paid to Jeff, who achieved and contributed so much to Brixton Windmill and Friends of Windmill Gardens.

6 ELECTION OF TRUSTEES

The Chair explained the procedure. Under the terms of the charity's constitution at each AGM one-third of the Trustees must stand down but can stand for re-election. At this AGM, of the 8 Trustees currently in post, Nick Weedon, Mark Gordon and Marita Brown are standing down. Nick would be seeking re-election but Mark and Marita would not.

Marita was thanked in her absence for her work as the lead on HR & Governance for the Board, and Mark was thanked for his years of work on Marketing and Communications. All other current trustees are happy to remain in position.

Three new Trustees were recruited by the Board and proposed for election: John Licence, Victoria Reeve and Lizzie Taczalski.

John Licence introduced himself to the members, giving them an outline of his background and motivations for joining the Board. Members were not prepared to vote for Tori Reeve and Lizzie Taczalski as they were not present at the meeting and they were not familiar with them. It was agreed both trustees would be co opted to the board, would be asked to attend the next few events and would be formally elected at the GM in Spring.

It was noted that it was a priority to find a new Treasurer.

Nick Weedon as Trustee. Proposed: Ann Lee; Seconded: Toussainte Reba
John Licence as Trustee. Proposed: Toussainte Reba; Seconded: Mark Gordon

AGREED

7 **IMPORTANCE OF DIVERSIFYING INCOME GENERATION STREAMS**

Edgar Sutcliffe, Trustee responsible for Income Generation, spoke to members about fundraising, specifically about leaving a gift in their will and venue hire which helps diversify the organisation's income. Edgar answered questions about how the organisation fundraises and applies for grants.

Thanks were given to Edgar for his work with the Fundraising subgroup and his talk.

8 **STRAPLINE INTERACTIVE ACTIVITY**

Mark Brown, outgoing Trustee for Communications, led members on an interactive discussion activity exploring the need for a new strapline for the charity. Members present contributed various ideas, and an action was taken for the Communications subgroup to finalise the new strapline.

9 **RESOLUTIONS**

No resolutions had been received.

10 **AOB**

There were no other matters of business raised.

Viv Whittingham proposed a thanks to Chair Toussainte Reba for chairing the AGM.

11 **Date of next AGM Wednesday October 16th, 2024, at the Brixton Windmill Centre**

The Chair thanked members for attending. The meeting closed at 8.30 p.m and members were invited to stay for refreshments and to socialise.